



Tony Evers, Governor
Dawn Crim, Secretary

March 31, 2020

Deina Shirmer, Clerk
Town of Warren, St. Croix County
720 112th Street
Roberts, WI 54023-8330
office@townofwarren.com

VIA EMAIL

Re: Town of Warren, St. Croix County Jurisdiction Request for Commercial Electrical Permitting and Inspecting

Dear Deina Shirmer,

I am pleased to inform you that your municipality has met all the requirements under the provisions of Wis. Admin. Code § SPS 316.011(1) to exercise jurisdiction over the inspection of electrical wiring installations at farms, public buildings, places of employment, campgrounds, manufactured home communities, public marinas, piers, docks, or wharves and recreational vehicle parks.

Pursuant to Wis. Stat. §§ 101.02 (5) and (15) and 101.82 (2m), the Department delegates your municipality the primary responsibility to perform commercial electrical permitting and inspecting for all installations under Wis. Admin. Code § SPS 316.012(1)(a) to be constructed within the limits of your municipality. An exception to this delegation is that our agency retains jurisdiction for permitting and inspecting for all state-owned buildings pursuant to Wis. Stat. § 13.48(13).

As a condition of the delegation, you are required to comply with the following:

- Maintain your municipality's registration as an inspection agency.
- Provide the Department with a copy of any revisions to your municipality's electrical ordinance.
- Employ or contract with certified commercial electrical inspectors or independent inspection agencies.
- Provide the Department with any changes to the names of its certified commercial electrical inspectors and independent inspection agencies employed or contracted by the municipality.

Please note the following items to be addressed in your ordinance:

- § 15-1-1(c)(3) specifies a definition for "agriculture building" that conflicts with [Wis. Admin. Code § SPS 316.006\(3\)](#).
- § 15-1-2(h) specifies permit expiration requirements that conflict with [Wis. Admin. Code § SPS 316.012\(3\)\(b\)](#).

Please also note that the reference to "COMM" in § 15-1-3(a) of your ordinance relates to the Wisconsin State Department of Commerce which is no longer in existence. The reference of "COMM" and the accompanying codes should be updated to reflect the appropriate "SPS" code relating to the Wisconsin Department of Safety and Professional Services. In addition, § 15-1-3(a) of your ordinance adopts COMM 50 through COMM 66. Note that your municipality must be delegated to exercise jurisdiction under [Wis. Admin. Code § SPS 361.60\(1\)](#) in order to have the authority to enforce the Wisconsin Commercial Building Code.

If your municipality decides to relinquish jurisdiction, please follow the provisions of Wis. Admin. Code § SPS 316.011(1)(c) by providing the Department with a 60-day notice prior to the day upon which your municipality intends to relinquish jurisdiction.

I understand that Brian Wert Inspection Agency will be the electrical inspection agency responsible for enforcement and has the proper certification to do so.

Our electrical consultant for your area, Steven Rasmusson, at (608) 617-2985, is available to assist in any questions or concerns your municipality may have with implementing commercial permitting and inspecting services.

The Division of Industry Services looks forward to working with you.

Sincerely,

A handwritten signature in blue ink that reads "Michael D. McNally Jr." in a cursive script.

Michael D. McNally Jr.
Section Chief, Electrical Program

cc: Garry Krause, Bureau Director, Technical Services Bureau
Steven Rasmusson, Electrical Consultant, Technical Services Bureau
Brian Wert, Brian Wert Inspection Agency